

Bond Reimbursement and Grant Review Committee Meeting
July 31, 2007
Talking Book Library
Anchorage, Alaska

Committee Members

Eddy Jeans, Chair
Rep. Mike Hawker
Dee Hubbard
Tom Richards
Harley Hightower
Carl John
Robert Tucker (not present)

Staff

Sam Kito
Hilary Porter

Other

Bob Dickens (BSSD)
Greg Culbert (Galena)
Les Kramer (Kashunamiut)
Rick Dallman (SWRSD)
Cathy Christy (NWASD)
Rachel Molina (ASD)

9:00 a.m.

Eddy Jeans, Chair, called the meeting to order and proceeded with Roll Call. Sen. Hoffman, Mark Langberg, and Robert Tucker were not present. Pauline Swanson attended via phone. A quorum was established and Eddy proceeded with the packet overview.

The committee reviewed the agenda. Several changes were made to the minutes which were noted and fixed. Committee accepted the April meeting minutes.

Staff Briefing

During the Legislative Overview, Sam talked about Senate Bill 53 and that it was passed and signed by the Governor for funding of EED projects that were short funded in 2006. Funding for the demolition of Pedro Bay School as well as a fire sprinkler repair project at the Dillingham High School was also given.

Statute and Regulation Issues

It was explained that there were some technical issues that could be amended, but it would not change the way EED Facilities operates. The following suggested changes to statute issues were explained and discussed: Debt program, CM Percentages, adding the terminology, “protection of structure,” to Debt program, add Debt reference to definition of Major Maintenance and construction. Suggested changes to the regulations were found to be mostly clean up with the exception of the disposal of school facility property, and the definition of a temporary facility. The following suggested changes to the regulation issues were explained and discussed: code references, ad debt to responsibility under 4 AAC 31.060, update facility disposal regulations, amend temporary facilities definition. It was found that the Dept. of Natural Resources regulates disposal issues.

There was a lot of discussion regarding temporary facilities. Especially about whether or not to change the wording in the definition of a *temporary facility* to clarify that a “temporary” facility needs to meet all of the criteria identified in the definition in order to

be considered temporary. Sam suggested to add permanent water and sewer facilities to the wording and said he would bring something back to the next meeting.

Preventative Maintenance Update

So far 13 total districts had been reviewed by Don Carney. Eight districts were not able to demonstrate a qualifying maintenance program. Sam noted that those districts had until August 1 to become compliant and show proof and acknowledged that smaller districts seem to struggle more than larger districts. Dee suggested AASB talk about the maintenance requirements because everything is maintenance driven. It's the first thing to be cut, but it's also the most important thing to keep current on. Sam also mentioned that Don will be talking about Preventative Maintenance at CEFPI this year in Anchorage.

Space Guidelines Discussion

Career/Vocational Technical Space guidelines were discussed. A district can adjust up to 20% of an existing facility, but this does not apply to Career/Voc. Tech schools. When questions were asked regarding this, Eddy explained it's due to student population. He also said there is a specific enrollment criteria for being a Career/Voc. Tech school. It was decided to discuss this at the next meeting in more detail. Sam said he would begin looking at and researching different levels of space for various Career/Voc. Tech schools. Tom Richards expressed a bit of concern regarding space used for kitchens and computer rooms because that is more "specialized" for a certain thing. This may also be a reason to change/update current space guidelines.

Other space concerns mentioned by meeting participants were space for behavioral health, and storage.

Publications Update

A/E Services Manual needs to be updated. Sam has started working on the CIP Handbook and would like to approve it by the next meeting in December. Everyone agreed to adopt it as a 1st edition. Sam is interested in establishing an outdoor guidelines manual for districts to look at and be able to reference. Sam also mentioned the Integrated Facility Management Guide is in draft form and he is waiting to go over it with Don. Rep. Hawker recommended an order of importance to address first, the Integrated Facility Management Guide, then the A/E Services Manual, and last the Outdoor Guidelines Manual.

BREAK FOR LUNCH @ 11:40 a.m. – 1:30 p.m.

RECONVENE @ 1:30 p.m.

Annual School Construction Report

An overview of the projects funded during the 2007 legislative session was given. There was a list of construction projects including Kongiganak, Noatak K-12, Arctic Village K-12, Howard Valentine K-12, Russian Mission K-12, and Kilbuck Elementary. Major Maintenance projects listed included Chenega Bay School Roof Replacement, St. Mary's School complex Renovation, Bethel Regional High School Renovation, Fort Yukon Gym Renovation Completion. Pedro Bay was also given funding to be demolished. Emergency repairs receiving funding were the sprinkler system at Dillingham High School.

The committee also went over the CIP Application history table included in the meeting packet. The committee discussed some issues and compared this year to year's past. Debt reimbursement was not included in this table because those projects are not ranked. Some concern was raised regarding this and how districts and the public may perceive not ranking debt projects.

EED currently has 115 open grant projects; 28 grant projects were closed in FY2007. EED currently has 229 open debt projects dating from 1980. Efforts to close aging project files are ongoing.

Department Goals and Objectives

Sam concluded with a discussion of EED's goals for the next several months. Sam discussed the idea of creating a database to help facilitate the online application process of CIP applications. This is a new idea that Sam and the rest of the facilities staff are trying to make happen. They believe it would ease the application process as well as reduce paperwork and mailing costs for everyone. Some issues were raised regarding internet connectivity issue in more rural districts. Sam explained the idea is to improve and make the process easier for as many people as possible. Hopefully it will help to eliminate duplication.

Conclusion

A decision to have a meeting December 5 at the Talking Book Library in Anchorage was made by the committee. Decided to have another one day meeting.

Tom made a motion to adjourn the meeting.

Meeting adjourned at 2:00 p.m. July 31, 2007.