



**DRAFT 23:** Application for Funding  
**Capital Improvement Project by Grant**  
or  
**State Aid for Debt Retirement**

**FY2017**

**PREPARING AND SUBMITTING THIS APPLICATION:**

For each funding request submit **one original and three complete copies of this application and two copies of each attachment.**

The department will only score ten project applications from each district during a single rating period. In addition, a district can submit a letter to reuse prior year application scores.

For instructions on completing this application, please refer to the department's Capital Project Information and References website at:

<http://education.alaska.gov/facilities/FacilitiesCIP.html>

- ~~1) For each application, submit four complete copies of this application. This includes the application and the attachments specific to that project. One of these must have the original signature of the Superintendent or Chief School Administrator below.~~
- ~~2) For each district, submit one bound set of districtwide materials (PM program, insurance, six-year plan and other eligibility items) as a separate attachment.~~
- ~~3) Submit the entire application (1 & 2 above) in PDF format that can allow the department to select portions of the information for filing in our databases.~~
- ~~4) Each district can submit up to 10 individual project applications per rating period. This includes previous year applications submitted for reuse. A project application can be submitted only once for reuse if no changes are made to the application.~~
- ~~5) If the district wishes to reuse an application making no changes or updates, a letter requesting reuse must be submitted by the same deadline as a new application. The template for a reuse of application is included as Appendix \_\_\_ ((to be developed)).~~
- ~~6) **IMPORTANT BEFORE COMPLETING THIS APPLICATION:** To improve chances of a successful application, review the supplemental materials associated with this application: Instructions, Rater's Guide and Eligibility Checklist. These are available at: <http://education.alaska.gov/facilities/FacilitiesCIP.html> under CIP Application Information.~~

**CERTIFICATION PROJECT INFORMATION:**

School District: \_\_\_\_\_

Community: \_\_\_\_\_

# Alaska Department of Education & Early Development

School Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

## CERTIFICATION:

I hereby certify that this information is true and correct to the best of my knowledge, and that the application has been prepared under the direction of the district school board and is submitted in accordance with law.

\_\_\_\_\_  
Superintendent or Chief School Administrator

\_\_\_\_\_  
Date

## 1. CATEGORY OF FUNDING AND PROJECT TYPE:

**1a. Type of funding requested** (*Choose only one funding source*).

Grant Funding

Aid for Debt Retirement (Bonding)

**1b. Primary purpose** of project. Choose only **one** category, per AS 14.11.013 for grant projects, or AS 14.11.100(j)(4) for debt retirement projects. The department will change a project category as necessary to reflect the primary purpose of the project.<sup>1</sup>

### School Construction:

Health and life-safety (Category A, this category is not available for debt retirement)

Unhoused students (Category B; Category A for debt retirement)

Improve instructional program (Category F; Category D for debt retirement)

### Major Maintenance:

Protection of structure (Category C, this category is not available for debt retirement)

Building code deficiencies (Category D; Category B for debt retirement)

Achieve operating cost savings (Category E; Category C for debt retirement)

**1c. Phases of project** to be covered by this funding request. Indicate **all** applicable phases:

Planning (Phase I)    Design (Phase II)    Construction (Phase III)

## 2. ELIGIBILITY REQUIREMENTS TO SUBMIT AN APPLICATION:

*Questions 2a-2e require a "yes" response, with substantiating documentation as necessary,*

<sup>1</sup> [The department's authority to assign a project to its correct category is established in AS 14.11.013\(c\)\(1\) and in AS 14.11.013\(a\)\(1\) under its obligation to verify a project meets the criteria established by the Bond Reimbursement & Grant Review Committee under AS 14.11.014\(b\)](#)

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*in order to be eligible for review and rating.*

- 2a.** Has a six-year Capital Improvement Plan (CIP) been approved by the district school board, ~~and is it attached to this application?~~  yes  no

(Refer to AS 14.11.011(b), and 4 AAC 31.011(c); attach a copy of the 6-year plan.)

~~Submitting a six-year plan signed by the authorizing designate is required for the application to be eligible. The placement of this project on that plan is a rating factor.~~

~~See "Section 6: Factors for Rating" later in this application.~~

- 2b.** Does the school district have a functional fixed asset inventory system?  yes  no

(Refer to AS 14.11.011(b)(1).)

~~The department's annual audit of the districts is used to confirm existence of this system. No information about it is required to be provided with this application. The department strongly recommends applicants confirm this system is in place at the time of the application.~~

- 2c.** Is evidence of required insurance attached to this application or has evidence been submitted as required to the department?  yes  no

(Refer to AS 14.11.011(b)(2).)

- 2e2d.** Is the project a capital improvement project and not part of a preventive maintenance program or custodial care?  yes  no

(The scope of work as outlined in the project description, question 3d, must meet the requirements of AS 14.11.011(b)(3).)

- ~~**2d.** Districtwide replacement cost insurance for the last five years will be gathered by the department from annual insurance certification and schedule of values. It is the responsibility of the district to submit that information and confirm receipt by the department. Has department receipt of current insurance information been verified?~~  yes  no

- ~~**2e.** Does the district ~~is required to~~ have a preventative maintenance program that is approved ~~(certified)~~ by the department. ~~Is proof of current certification attached to this application?~~  yes  no~~

- 2f.** Districtwide replacement cost insurance for the last five years will be gathered by the department from annual insurance certification and schedule of values. It is the responsibility of the district to submit that information and confirm receipt by the department. Has department receipt of current insurance information been verified?  yes  no

- 2f2g. Project eligibility attachments:** Listing all attachments to the application on this list assists raters. Eligibility items are all required on applicable projects.

*This section is in progress.*

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- Six-year Capital Improvement Plan (CIP) (question 2a)
- ~~Current certification of maintenance and facilities management program (question 2e)~~
- ~~Capacity calculations of affected schools in the attendance area/areas (question 3a)~~
- ~~Enrollment projections and calculations (question 3a)~~
- ~~Justification for waiver of participating share (see AS 14.11.008(d) for more information)~~
- ~~For fully or partially completed projects: Documentation establishing compliance with 4 AAC 31.080 (question 4b)~~

## 43. PROJECT INFORMATION:

### 6d3a. Priority assigned by the District (Up to 30 points)

What is the rank of this project under the district's six-year Capital Improvement Plan?

Rank: \_\_\_\_\_

### 6f3b. School facilities and their condition (Up to 30 points)

What buildings or building portion (i.e. original building or addition) will be included in the scope of work of the project?

*(The department will utilize GSF records to establish project points (up to 30) in the "Weighted Average Age of Facilities" scoring element. For facility number, name, year, and size information on record, refer to the DEED Facilities Database at <http://www.eed.state.ak.us/Facilities/SchoolFacilityReport/SearchforSchoolFac.cfm>.)*

<u>Facility #</u>	<u>Building or Building Portion</u>	<u>Year</u>	<u>GSF</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b>TOTAL GSF</b>			<b>0</b>

4e3c. Transition planning: Does this project change the status of any facility within the project scope to one of the below? The existing building(s) will be (check all that apply):

- renovated   
  added to   
  demolished   
  surplusd   
  other

**NOTE:** If the project changes the current status of a facility to "demolished" or "surplusd," a transition plan is required as part of this application. A transition plan should describe how surplusd state-owned or state-leased facilities will be secured and maintained during transition. See instructions.

**4a3d. Project description/Scope of work:** [The project description/scope of work narrative is a required element of this application \(Reference AS 14.11.013\(c\)\(3\)\(A\)\).](#)

**The project description is an important part of this application.**

*—This question asks the applicant to simply describe the work being done. Other questions will ask for an evaluation related to scoring points, such as emergency conditions, life safety, operating cost savings, etc. Focus the explanation of those features in those questions. It is important that the question 4a scope of work description convey to the reviewer a complete picture of the entire project's scope in one cohesive description.*

Location of work: Identify the location of the community and any particular weather, geographic, or physical conditions of the region or site that would help reviewers understand the factors that affect the facilities.

Phases of work being done: Identify if one or all of these phases of work are included in the scope: planning, design, and/or construction.

Identify the facilities: In the case of multiple facilities work, identify which facilities will be having which part of the work done. Referencing buildings by the DEED facility ID number (as well as any district coding, if you wish) is recommended. DEED facility ID numbers can be found on the DEED Facilities website under “School Facility Information”.

List of tasks (scope): This description should provide a thorough list of the work to be completed with this project.

Status of work: If prior or subsequent work is included as a part of the description, be sure to clearly identify the components of work to be completed with *this* project.

Projected schedule: Provide an estimated project timeline that includes an estimated date for receipt of funding, construction start date, and construction completion date.

### Project Description

Provide a clear, detailed description of the project. At a minimum, include the following:

- [Facilities impacted by the project](#)
- [Age of facility/system\(s\)](#)
- [Facility/system conditions requiring capital improvement](#)
- [Other discussion](#)

### Scope of Work

Provide a clear, detailed description of the scope of work that addresses the items in the project description. At a minimum, include the following:

- [Work items to be completed with this project](#)
- [Work items already completed \(if any\)](#)
- [Project schedule](#)
  - [Estimated receipt of funding date](#)
  - [Contract with design team](#)
  - [Begin design](#)
  - [Design work 100% complete](#)
  - [Project out to bid](#)

- [o Begin construction](#)
- [o Complete construction](#)
- [• Other discussion](#)

## Cost estimate discussion

At a minimum, include the following:

- [• Identify source of construction cost estimate](#)
- [• Identify source of lump sum costs](#)
- [• Identify assumptions](#)
- [• Other discussion](#)

*Use this area for description and/or listing of the scope of work of this application.*

**4b3e. Project description attachments:** Listing all attachments to the application on this list assists raters. Eligibility items are all required on applicable projects. Not all other items are required.

- Site description, site requirements, and/or site selection analysis (question [4e3g](#))
- Transition plan for state-owned or state-leased properties (questions [4e3c](#))
- Facility condition survey (question [5a6a](#))
- Facility appraisal ([question 6b](#)) *(consider de listing)*
- Educational specification (question [5b6b](#))
- ~~Programming documentation other than Ed Spec (question [5b](#))~~
- Conceptual design (question [5b6b](#))
- Schematic design documentation (question [5e6c](#))
- Design development documentation (question [5d6d](#))
- Cost estimate worksheets (question [5g7a](#))
- Budget variance justification (question [5g7a](#))
- Appropriate compliance reports (*i.e., Fire Marshal, AHERA, ADA, etc.*) (question [6b4a, 9a](#))
- Cost/benefit analysis (question [6j9d](#))
- Life cycle cost analysis (questions [6j9d](#))
- Value analysis provided (question [6j9d](#))
- [Capacity calculations of affected schools in the attendance area/areas \(question \[3a5e\]\(#\)\)](#)
- [Enrollment projections and calculations \(question \[3a5e\]\(#\)\)](#)

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Justification for waiver of participating share (see AS 14.11.008(d) for more information)(question 9f)

For fully or partially completed projects: Documentation establishing compliance with 4 AAC 31.080 (question 4b3f)

**4e3f.** Is the work identified in this project request partially or fully complete?  yes  no

If the answer is yes, attach 2 copies of documentation that establishes compliance with 4 AAC 31.080.

**4d3g.** Will this project require acquisition of additional land or utilization of a new school site?  yes  no  
~~If so, submit information that confirms site control that will allow the project to occupy the site for the use intended.~~

If the answer is yes, attach site description or site requirements. If a new site has been identified, attach the site selection analysis used to select the new site. Note the attachment in question 3e.

~~**4e.** Transition planning: Does this project change the status of any facility within the project scope to one of the below? The existing building(s) will be (check all that apply):~~

~~renovated  added to  demolished  surplus  other~~

~~**NOTE:** If the project changes the current status of a facility to “demolished” or “surplus,” a transition plan is required as part of this application. A transition plan should describe how surplus state owned or state leased facilities will be secured and maintained during transition. See instructions.~~

4. CODE DEFICIENCIES / PROTECTION OF STRUCTURE / LIFE SAFETY

**6b4a. Code Deficiencies / Protection of Structure / Life safety / ~~code conditions~~** (Up to 50 points)

~~If a life safety condition applies to this application, determine which question(s) below best identifies the degree of urgency and provide an appropriate answer(s). (Check all that apply and describe below.)~~

~~Aggressive threat: district has vacated building fully until threat is removed as a reasonably appropriate response based on national standards. Rater able to verify with necessary documentation.~~  yes  no

~~Active threat: Airborne or non-lethal poison potential upon contact with materials that are exposed to children.~~  yes  no

~~Passive threat: Inert materials to remain in place. (Example: mastics beneath floors to remain, threshold mastic, sink underside coating in good condition.) Point range reflects consideration of quantity of inert materials found.~~  yes  no

~~Potential threat: non-emergency, currently functioning system. (Examples: undersized electrical system, code deficiencies unrelated to actual threat to life safety.)~~  yes  no

~~Major code violation and penalty: violation requires vacation of facility until resolved.~~  yes  no

~~Major code violation without penalty: facility allowed to function, but violation causes (degrees of) limitation for students' instructional programming. Explain limitation on student use caused by code violation.~~  yes  no

~~Lesser code violation without penalty: facility allowed to function but violation causes (degrees of) limitation for students instructional programming. Explain limitation on student use caused by code violation.~~  yes  no

~~Other (describe below):~~  yes  no

~~Use this area to describe in more~~ Describe in detail the issue, impact, and severity of ~~the condition~~ protection of structure, life safety, and or code deficiencies; attach supporting documentation.

Categorize the issues described and explained above by checking the boxes that apply to the building condition(s).

Building Code Deficiencies: Deficiencies related to building code violations where there is no threat to life safety. These issues include compliance with various current building and accessibility codes. (0 to 35 points)

Protection of Structure: Deficiencies that, when left unrepaired, will lead to new or continued damage to the existing structure, building systems, and finishes resulting in a shortened life of the facility. (0 to 35 points)

Health and Life Safety: Deficiencies representing unsafe conditions potentially threatening the health and life safety of students, staff and the public; unforeseen disasters such as fire, earthquakes, floods; and building/fire code violations potentially impacting health and life safety. (20 to 35 points)

Building Failure: Complete or imminent building failure resulting in unhoused students. (35 to 50 points)

**35. ELIGIBILITY REQUIREMENTS FOR SPACE TO BE ADDED OR REPLACED:**

**NOTE:** If you have classified this project as Major Maintenance (Category C, D, or E) and you are not including any new space, skip to [5g-Section 4: Project Information](#). **All applications requesting new or replacement space must provide the information requested in this section.** For the purposes of this section, gross square footage is calculated in accordance with 4 AAC 31.020(e). [Worksheets to be completed are available at the department website at: http://education.alaska.gov/facilities/FacilitiesCIP.html](http://education.alaska.gov/facilities/FacilitiesCIP.html)

*It is expected that applicants use average daily membership (ADM) materials and worksheets provided on our website <http://education.alaska.gov/facilities/FacilitiesCIP.html>. If another method is used, the department will review it and reserves the right to reject the alternative method.*

**3b5a.** Indicate the student grade levels to be housed in the proposed project facility: \_\_\_\_\_

**3d5b.** Is there any work (other than this project) within the attendance area  yes  no that has been approved by local voters, or has been funded, or is in progress that houses any student grade levels included in the proposed project?

Project Name	GSF	Grades	Capacity
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**3e5c.** Are there school facilities within the attendance area that house any student grade levels included in the proposed project?  yes  no  
*(If the answer is yes, provide information below about size, student capacity, and grades served in the table below.)*

School Name	GSF	Grades	Capacity
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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In lieu of data in the format above for questions [5b](#) and [5c](#), we are  yes  no providing detailed attachments.

**5f5d.** What is the anticipated date of occupancy for the proposed facility? This information is used to confirm that any escalation factor added to the cost estimate matches the projected project timeline.

(Provide a project schedule if available.) \_\_\_\_\_

**3a5e.** In the table below, provide the attendance area's current and projected ADM

Table 5.1 ATTENDANCE AREA ADM			
School Year	K-6 ADM	7-12 ADM	Total ADM
2012-2013			
2013-2014			
2014-2015			
2015-2016			
2016-2017			
2017-2018			
2018-2019			
2019-2020			
2020-2021			
2021-2022			

**6e. Housing unhoused students** (Up to 80 points)

This category applies only to projects requesting additional new, or complete new replacement of existing space.

Qualifies for \_\_\_\_\_ additional SF

Applying for \_\_\_\_\_ additional SF

~~Materials prepared in Section 3 of this application based on ADM and worksheets in "2013 Space Calculations" are the basis for determining eligibility for this space and how much space can be allowed to be added or replaced. The ADM figures for this year, and interactive worksheets to be completed, can be found on the department website at: <http://education.alaska.gov/facilities/FacilitiesCIP.html>~~

~~Include copies of the worksheets ADM, Current and Future student populations with this application. The department may adjust the submitted figures as necessary for corrections.~~

**5f.** [Were the ADM projections used by the district based on the department's worksheets?](#)  yes  no

[Attach calculations and justifications.](#)

**6g5g. Regional community facilities (Up to 5 points)**

List below any alternative regional, community, and school facilities in the area that are capable of housing students. Identify the facility by name, its condition, and provide the distance from current school. If attached documentation is intended to address this question, note the attachment in question 4b3e.

**3e5h.** Completion of this table is mandatory for all projects that add space or change existing space utilization. If the project does not alter the configuration of the existing space, it is not necessary to complete this table. Use gross square feet for space entries in this table.

**Table 4.2 PROJECT SPACE EQUATION**

	A	I	II	III	IV	B
Space Utilization	Existing Space	Space to remain "as is"	Space to be Renovated	Space to be Demolished	New Space	Total Space upon Completion
Elem. Instructional/Resource						
Sec. Instructional/Resource						
Support Teaching						
General Support						
Supplementary						
<b>Total School Space</b>						

**56. SCORING FACTORS RELATED TO PROJECT PLANNING AND MAINTENANCE:**

**NOTE:** The department places a high value on strong analysis and development of project planning that best serves students with facilities solutions that are well-designed and well-constructed to achieve the best long-term benefit to the state with regard to operating costs and maintenance. ~~The department has elected to award points in rating projects for exceptional planning that reflects these goals. See instructions for further information.~~

**5a6a. Research & Evaluation Condition survey (Up to 100 or 5 points)**

1. ~~Is~~ Has a facility or component condition ~~report survey attached~~ been completed?  yes  no

(If the answer is yes, attach 2 copies and Note the attachment in question 3e.)

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~~2. Are there other pre-planning documents? (If yes, attach documents)~~  yes  no

**5b6b. Planning / Concept design Analysis** (Up to 0 or 10 points)

1. ~~Is~~ Has work been completed on programming and planning work attached?  yes  no

(If yes, attach documentation supporting planning as described in Appendix A, and please note the attachment in question 3e.)

~~2. Is an educational specification attached?~~  yes  no

~~3. Are conceptual design (pre-construction) documents attached?~~  yes  no

**5e6c. Schematic Development design** (Up to 50 or 10 points)

1. ~~Are~~ Has work been completed on schematic design documents attached?  yes  no

(If yes, attach documentation supporting schematic design as described in Appendix A, and please note the attachment in question 3e.)

~~2. Is a schematic design level budget attached?~~  yes  no

**5d6d. Design development** (Up to 50 or 10 points)

1. ~~Are~~ Has work been completed on design development documents (including specifications) attached?  yes  no

(If yes, attach documentation supporting design development as described in Appendix A, and note the attachment in question 3e.)

~~2. Is a design development budget attached?~~  yes  no

**5e6e. Planning/Design team:** list parties who have contributed to the evaluation and/or design services thus far for this project. When applicable, a district employee with special expertise should be listed, along with the basis for his or her expertise.

Provider	Expertise
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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## 7. COST ESTIMATE

**5g7a. Cost estimate for total project cost (30 points possible):** Complete the following tables using the Department of Education & Early Development’s 13<sup>th</sup> Edition Cost Model or an equivalent cost estimate. Completion of the tables is mandatory.

(Percentages are based on construction cost. See Appendix C for additional information. If your project exceeds the recommended percentages, you must provide a detailed justification for each item exceeding the percentage.)

Table 7.1 TOTAL PROJECT COST ESTIMATE					
Project Budget Category	Maximum % without justification	I Prior AS 14.11 Funding	II Current Project Request	III % of Total Construction Cost	IV Project Total
CM - By Consultant <sup>1</sup>	2 - 4%				
Land <sup>2</sup>					
Site Investigation <sup>2</sup>					
Seismic Hazard <sup>3</sup>					
Design Services	6 - 10%				
Construction <sup>4</sup>					
Equipment & Technology <sup>2,5</sup>	up to 10%				
District Administrative Overhead <sup>6</sup>	up to 9%				
Art <sup>7</sup>	0.5% or 1%				
Project Contingency	5%				
<b>Project Total <sup>8</sup></b>					

1. Percentage is established by AS 14.11.020(c) for consultant contracts (Maximum allowed percentage by total project cost: \$0-\$500,000 – 4%; 500,001- \$5,000,000 – 3%; over \$5,000,000 – 2%). Since CM and project administration may be done by either of a variety of sources, the department recommends a TOTAL of 18% for any combination of CM by consultant, Design services and District Administrative Overhead.
2. Include only if necessary for completion of this project. Amounts included for Land and Site Investigation costs need to be supported in the Project Description (Question 4a3d), and supporting documentation should be provided in the attachments.
3. Costs associated with assessment, design, design review, and special construction inspection services associated with seismic hazard mitigation of a school facility. This amount needs to be provided by a design consultant, and should not be estimated based on project percentage.
4. Attach detailed construction cost estimate and life cycle cost if project is new-in-lieu-of-renovation.
5. Equipment and technology costs should be calculated based on the number of students to be served by the project. See the department’s publication, Guidelines for School Equipment Purchases for calculation methodology (2005). The department will accept a 5% per year inflation rate (from the base year of 2005) added to the amounts provided in the Guideline. Technology is included with Equipment. Includes district/municipal/borough administrative costs necessary for the administration of this project; this budget line will also include any in-house construction management cost.
6. ~~Equipment and technology costs should be calculated based on the number of students to be served by the project. See the department’s publication, Guidelines for School Equipment Purchases for calculation~~

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~~methodology (2005). The department will accept a 5% per year inflation rate (from the base year of 2005) added to the amounts provided in the Guideline. Technology is included with Equipment. Includes district/municipal/borough administrative costs necessary for the administration of this project; this budget line will also include any in-house construction management cost.~~

7. ~~Reference: AS 35.27.020. Projects that are limited to structural, mechanical, or building shell maintenance only may be exempt from requiring art, at the district's discretion. Art is required at 1% of the construction budget (0.5% for REAA and small school districts) for all other projects. For comprehensive scope projects with new or renovated educational or administrative space, the total construction cost of the project is the basis for determining the budget for art. Only required for renovation and construction projects over \$250,000 that require an Educational Specification (AS 35.27.020(d)).~~
8. ~~Contingency is not a project cost but an allowance to give districts support for unforeseen circumstances. For grants, the department expects this amount to be returned as unexpended funds unless justification acceptable to the department authorizes its use.~~
98. Project total should not exceed 130% of construction cost.

Table 7.2 CONSTRUCTION COST ESTIMATE						
Construction Category	New Construction			Renovation		
	Cost	GSF	Unit Cost	Cost	GSF	Unit Cost
Base Building Construction <sup>1</sup>						
Special Requirements <sup>2</sup>		n/a			n/a	
Sitework and Utilities		n/a			n/a	
General Requirements		n/a			n/a	
Geographic Cost Factor		n/a			n/a	
Size/Dollar Adj. Factor		n/a			n/a	
Contingency		n/a			n/a	
Escalation		n/a			n/a	
<b>Construction Total</b>						

1. If using the Cost Model, Base Construction = Divisions (1.0+2.0) for new construction, and Division 11.00 for Renovation, otherwise, Base Construction = the total construction cost less the costs that correspond with other cost categories in the table.
2. Explain in detail and justify special requirements.

## 8. FACILITY MANAGEMENT

**5h8a. Quality of d** District's preventative maintenance and facility management program (55 points possible) Provide documents related to the district's maintenance and facility management program. Include management reports, renewal and replacement schedules, work orders, energy reports, training schedules, custodial activities, and any other documentation that will enhance the requirements listed in the instructions.  
~~(Current: up to 55 points as part of PM assessments; in this draft proposed amount TBD) Provide examples of facilities maintenance strategies and results that demonstrate that the district maintains a PM program that exceeds minimum requirements for certification.~~

*Refer to AS 14.11.011(b)(1), AS 14.11.011(b)(4), AS 14.14.090(10), 4 AAC 31.013, and accompanying instructions. Note attached documentation in question 3e.*

Assessment # 1) Maintenance Management Narrative (Up to 5 Evaluative Points)  
Assessment # 2) Maintenance Labor Reports (Up to 15 Formula-Driven Points)

Assessment # 3) PM/Corrective Maintenance Reports (Up to 10 Formula-Driven Points)

Assessment # 4) 5-Year Average Expenditure on Maintenance. Districtwide maintenance expenditures for the last 5 years will be gathered by the department from audited financial statements. (Up to 5 Formula-Driven Points)

Assessment # 5) Energy Management Narrative (Up to 5 Evaluative Points)

Assessment # 6) Custodial Narrative (Up to 5 Evaluative Points)

Assessment # 7) Maintenance Training Narrative (Up to 5 Evaluative Points)

Assessment # 8) Capital Planning Narrative (Up to 5 Evaluative Points)

DRAFT

**69. ADDITIONAL PROJECT ELEMENTS:**

**NOTE:** ~~The quality of d~~Documentation directly affects the ability of reviewers to evaluate ~~and score~~ this project.

In answering the questions below, provide verifying documentation for your answers.

Responses that cannot be verified will be considered as unsubstantiated. ~~Reviewers are limited in their authority to make professional judgments based on unsubstantiated claims.~~

Scoring values associated with these levels can be found in the instructions material.

**6a9a.** Is this project an Emergency? ~~conditions~~ (Up to 50 points)  yes  no

If the answer is yes, describe below the nature of the emergency and actions the district has taken to mitigate the emergency conditions.

If an emergency condition applies to this application, determine which question below best identifies the degree of emergency and provide ~~an appropriate~~appropriate detailed answer above and attach supporting documentation. (Check all that apply and describe ~~below~~above.)

- Building destroyed? (50 points)  ~~yes~~  ~~no~~
- Building demonstrably unsafe and has been vacated? (25 to 50 points)  ~~yes~~  ~~no~~
- Demise of this building highly likely? (25 to 50 points)  ~~yes~~  ~~no~~
- Critical structural weakness? (5 to 45 points)  ~~yes~~  ~~no~~
- Subject to event that would trigger building failure ~~with threat of injury~~? (5 to 25 points)  ~~yes~~  ~~no~~
- District preparing to vacate the building? (5 to 25 points)  ~~yes~~  ~~no~~
- Public safety officials have issued a date certain order to vacate building? (5 to 25 points)  ~~yes~~  ~~no~~
- Documented building or system failure that makes it impossible for the district to fully utilize the facility and a portion of the building has been vacated? (35 to 50 points)  ~~yes~~  ~~no~~

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~~Is there d~~ Documented evidence that a reasonably likely natural phenomena would cause significant (resulting in direct risk to life and safety) damage to the structure? (5 to 25 points)  ~~yes~~  ~~no~~

Anticipated building component or system failure that will constitute a code violation and can be shown to pose potential risk to occupants? The facility itself is not endangered. (5 to 25 points)  ~~yes~~  ~~no~~

Probable building component or system failure that will constitute a code violation and can be shown to pose a potential risk to occupants? (20 to 35 points)  ~~yes~~  ~~no~~

Facility not in danger at this time, but should the (specific) potential failure occur can it be shown to pose potential risk to occupants? (5 to 25 points)  ~~yes~~  ~~no~~

Code violation, potential risk to occupants, no potential for further damage to building? (5 to 25 points)  ~~yes~~  ~~no~~

~~Component or system failure without code violation or creation of imminent risk?~~  ~~yes~~  ~~no~~

Code violation, potential risk to occupants, potential for further damage to building? (20 to 35 points)  ~~yes~~  ~~no~~

Other (describe ~~below~~ above). (0 to 25 points)  ~~yes~~  ~~no~~

~~Use this area to describe in more detail the nature of the emergency condition.~~

## ~~6d. Priority assigned by the District (Up to 30 points)~~

~~What is the rank of this project under the district's six-year Capital Improvement Plan?~~

~~Rank:~~ \_\_\_\_\_

## ~~6e9b. New local elementary and secondary programs~~ Inadequacies of existing space (Up to 40 points)

~~Describe and ~~inadequacies of existing space.~~ S~~ Specifically address how the inadequacies of existing space impact 1) the mandated educational program and facility operations and/or 2) new or existing local programs.

~~6f. School facilities and their condition (Up to 30 points)~~

~~What buildings or building portion (i.e. original building or addition) will be included in the scope of work of the project?~~

~~(The department will utilize GSF records to establish project points (up to 30) in the “Weighted Average Age of Facilities” scoring element. For facility number, name, year, and size information on record, refer to the DEED Facilities Database at <http://www.eed.state.ak.us/Facilities/SchoolFacilityReport/SearchforSchoolFac.cfm>.)~~

<del>Facility #</del>	<del>Building or Building Portion</del>	<del>Year</del>	<del>GSF</del>
<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>
<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>
<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>
<del>TOTAL GSF</del>	<del>_____</del>	<del>_____</del>	<del>0</del>

~~6g. Regional community facilities (Up to 5 points)~~

~~List below any alternative regional, community, and school facilities in the area that are capable of housing students. Identify by name, distance from current school. If attached documentation is intended to address this question, note the attachment in question 4b.~~

~~6h. Operating funds expended for maintenance (Up to 5 points)~~

~~Districtwide maintenance expenditures for the last five years will be gathered by the department from audited financial statements. Costs for teacher housing, utilities, or expenditures for which reimbursement is being sought will be excluded. See instructions for specific accounting codes to be included.~~

**6i9c. Other options** (Up to 25 points)

Describe at least two and preferably more viable (realistic) options in addition to the proposed project that have been considered in the planning and development of this project. Major maintenance projects should include consideration of project execution options (phasing, in-house vs. contracted construction), and material selection options. New school construction projects need to include a discussion of existing building renovation, acquisition or use of alternative facilities, a life cycle cost analysis and cost benefit analysis, and service area boundary changes where there are adjacent attendance areas. Projects proposing the addition or replacement of space need to consider acquisition or use of alternative facilities, a life cycle cost analysis and cost benefit analysis, and a service area boundary change option where there are adjacent attendance areas.

**6j9d. Relationship of cost of project to annual operating cost savings** (Up to 30 points)

Quantify the project's annual operational cost savings, if any, in relation to the project total cost. It is important for the applicant to evaluate their project to identify any operational cost savings and to quantify them below.

**6k9e. Phased funding** (Up to 30 points)

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Provide AS 14.11 administered grants that have been appropriated by the legislature as partial funding in support of this project. This category is score-able ~~by statute~~-only in instances where project funding was intentionally phased.

Applications seeking funds for cost overages, change in scope, or other actions not noted in the original application or legislative appropriation will not be considered eligible for these points.

EED grant #: \_\_\_\_\_

**9f.** Is the district applying for a waiver of participating share?  yes  no

Only municipal districts with a full value per ADM less than \$200,000 are eligible to apply for a waiver of participating share. REAA's are not eligible to request a waiver of participating share. (If the district is applying for a waiver, attach justification. Refer to AS 14.11.008(d) and Appendix E of the application instructions.)

DRAFT