



Child & Adult Care Food Program (CACFP)

Fall Training Schedule and Information for

Federal Fiscal Year 2014

(October 1, 2013 – September 30, 2014)

This training is intended for administrative staff and is required for all programs operating CACFP. There is a separate training in August for programs operating Head Start or Early Head Start programs. We will cover the administration and management of the CACFP, administrative updates, and administrative review trends, safety and sanitation, meal pattern, special populations, training, and civil rights requirements. The person attending should have a thorough knowledge of the CACFP and be able to participate in group discussions and activities.

The anticipated new meal pattern is not published as expected so we are not including a second day for in-depth meal pattern issues, but plan to do that next year. Attendees will be responsible to take the information back to their staff and conduct staff training, as required annually.

Make sure you sign up for the correct training as we have many categories

1. Child Care Centers, Outside School Hours Care Centers, and any At-risk programs that prepare their own meals (full day required)

**Distance Delivery: only if you cannot attend in person training
September 4, 2013 8:30 a.m. – 4:30 p.m. (with hour lunch break)**

**Fairbanks Area:
September 18, 2013 8:30 a.m. – 4:30 p.m. (with hour lunch break)
Fairbanks Food Bank, 725 26th Avenue, Fairbanks 456-2337**

**Anchorage Area:
September 19, 2013 8:30 a.m. – 4:30 p.m. (with hour lunch break)
Clarion Suites, 1110 W. 8th Avenue, Anchorage 222-5005**

**2. At-risk programs that purchase meals or pre-packaged meals
(Distance delivery via conference call)**

September 3, 2013 1:30 p.m. - 4:30 p.m.

**3. Emergency Shelters
(Distance delivery via conference call)**

September 5, 2013 8:30 a.m. – 12:30 p.m.

**4. Adult Care Centers
(Distance delivery via conference call)**

September 6, 2013 8:30 a.m. - 12:30 p.m.

If you have questions contact **Jan Mays**, Child Nutrition Programs
Phone: (907) 465-4969 Fax: (907) 465-8910 Email: jan.mays@alaska.gov



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Fall Training Registration

for

Federal Fiscal Year 2014

(October 1, 2013 – September 30, 2014)

Training Location	Date	Time
Child Care Centers, OSHC, At-Risk preparing their own meals		
Distance Delivery Conference Call	September 4, 2013	8:30 a.m.-4:30 p.m.
Fairbanks: Fairbanks Food Bank	September 18, 2013	8:30 a.m.-4:30 p.m.
Anchorage: Clarion Suites Downtown	September 19, 2013	8:30 a.m.-4:30 p.m.
At-Risk purchasing meals		
Distance Delivery Conference Call	September 3, 2013	1:30 p.m.-4:30 p.m.
Emergency Shelters		
Distance Delivery Conference Call	September 5, 2013	8:30 a.m.-12:30 p.m.
Adult Care Centers		
Distance Delivery Conference Call	September 6, 2013	8:30 a.m.-12:30 p.m.

CACFP Administrative Training is offered once a year & is required

~No registration fees for any of the trainings ~

Name of Attendee (s)	Training Attending (name of program)	Location (Anchorage, Fairbanks or Distance)
1) _____	_____	_____
2) _____	_____	_____

Contact Name: _____

Agency Name: _____

E-Mail Address of Contact Person: _____

Please submit registration form for September training by August 9, 2013

If needing hotel in Anchorage you can book a room at the Clarion Suites for a group rate of \$181.00/night. No charge for parking in Anchorage or Fairbanks.

Fax or e-mail to Jan Mays, Child Nutrition Programs

FAX: (907) 465-8910 jan.mays@alaska.gov

Telephone: (907) 465-4969