



Child and Adult Care Food Program
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CACFP POLICY MEMORANDUM #16

Subject: Mandatory Institution Attendance at State Agency Child and Adult Care Food Program Training

Attention: CACFP Institutions

From: Linda Coate, Child Nutrition Services Coordinator

Date: August 17, 2008

This state policy memo is to remind institutions of the mandatory attendance requirement at state agency training that has been in effect since February 2004.

The attached policy memo from the U.S. Department of Agriculture (USDA) established Food and Nutrition Service policy to mandate attendance of Child and Adult Care Food Program (CACFP) institutions at state agency provided training. An institution that fails for refuses to attend or participate is out of compliance with 7 CFR 226.(c)(3)(ii)(C), (Q), (U), and by inference (O). The state agency has no choice but to declare the institution "seriously deficient" for noncompliance.

Attendance at the state of Alaska annual training is required in order to participate in the CACFP. Please keep this requirement in mind as your organization plans for future training.
