



Summer Food Service Program



Bulletin

Child Nutrition Programs
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To: SFSP Sponsors
Program Reviewers

Date: December 11, 2014

Bulletin: 2015-02

From: Alicia Stephens
SFSP Program Specialist

Subject: USDA Policy Memos and Information

USDA Policy Memos, Information & Implementation Memos:

To view previous USDA policy memos, visit:

<http://www.fns.usda.gov/sfsp/policy>

1. [SFSP 04-2015](#) – Rural Designations in the Summer Food Service Program
2. [SFSP 05-2015](#) – Summer Meal Programs Meal Service Requirements Q&As
3. [SFSP 06-2015](#) – Categorical Eligibility in the Summer Food Service Program
4. [SFSP 07-2015](#) – Health and Safety Inspection Requirements
5. [SFSP 08-2015](#) – Demonstration Project for Non-Congregate Feeding for Outdoor Summer Meal Sites Experiencing Excessive Heat with Q&As

Additional Topics:

- K-12 Cooking with USDA Foods Webinar

Program changes as a result of USDA Policy Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Summer Food Service Program. Feel free to call the Child Nutrition Programs office if you need further clarification.

USDA Policy Memos, Information & Implementation Memos:

1. SFSP 04-2015 – ***Rural Designations in the Summer Food Service Program***
The purpose of this memorandum is to provide guidance on rural designations in SFSP and highlight the Food and Nutrition Service (FNS) Area Eligibility Mapper, a new tool available to State agencies and sponsors to assist with rural designations. This memorandum supersedes SFSP policy memorandum *Using Metropolitan Statistical Area Data for Determining Rural Administrative Reimbursements*, March 26, 2004.
2. SFSP 05-2015 – ***Summer Meal Programs Meal Service Requirements Q&As***
The purpose of this memorandum is to provide guidance on meal service requirements in the SFSP and the National School Lunch Program's (NSLP) Seamless Summer Option (SSO). This revision expands the use of family style meal service to closed enrolled sites and reiterates the option for offsite consumption of specified food items in SFSP and SSO. In addition, this memorandum expands current guidance on meal service times, offer versus serve (OVS), adult meals, and leftover meals as it relates to SFSP. This memorandum also includes frequently asked questions [Attachment A]. This memorandum supersedes:
 - SP 08-2014, SFSP 08-2014, *Meal Service Requirements*, November 12, 2013, and
 - *Time Restrictions on Breakfast Meal Service*, February 12, 2002.

3. SFSP 06-2015 – **Categorical Eligibility in the Summer Food Service Program**

The purpose of this memorandum is to provide consolidated guidance regarding categorical eligibility determinations in the Summer Food Service Program (SFSP). This memorandum supersedes:

- *Eligibility of Upward Bound Sites*, May 26, 2004;
- *Follow up Questions on Upward Bound*, May 3, 2002;
- *Categorical Eligibility for Upward Bound Sites*, January 31, 2002;
- *Categorical Eligibility of Job Training Partnership Act/Workforce Investment Act Participants in the Summer Food Service Program*, May 23, 2000; and
- *Certifying Eligibility of National Youth Sports Program Sites to Participate in the SFSP*, December 4, 1998.

4. SFSP 07-2015 – **Health and Safety Inspection Requirements**

This memorandum provides guidance and clarification on health and safety inspection requirements in the Child and Adult Care Food Program (CACFP) and the Summer Food Service Program (SFSP). This memorandum specifically provides clarification on health and safety inspection requirements for non-traditional centers in the CACFP and highlights inspection funds available to State agencies in the SFSP. Additionally, this memorandum exempts CACFP at-risk afterschool centers and SFSP sites located in schools participating in the National School Lunch Program (NSLP) or School Breakfast Program (SBP) from any additional health and safety requirements.

5. SFSP 08-2015 – **Demonstration Project for Non-Congregate Feeding for Outdoor Summer Meal Sites Experiencing Excessive Heat with Q&As**

Through this memorandum, the Food and Nutrition Service (FNS) is extending the 2014 demonstration project allowing service of non-congregate meals at certain outdoor summer meal sites experiencing excessive heat to summers 2015 and 2016.

Under this demonstration project, non-congregate meal service shall be permitted only on days when the National Weather Service (NWS) has issued a Heat Advisory, an Excessive Heat Watch for the area in which an approved outdoor meal site is located. This demonstration project will evaluate the effect on summer meal participation when sponsors are permitted to maintain service to children who would otherwise lose access to meals when excessive heat makes impractical the operation of a congregate meal site lacking a temperature-controlled alternative site. *Note: *FNS also may extend this demonstration project to other situations where exceptional circumstances make service of congregate meals at approved meal sites impractical.*

Additional Topics

- **K-12 Cooking with USDA Foods Webinar**

Thursday, December 18th 10-11am

Three chefs who consult with schools will share their expertise on common cooking questions! Chef Garrett Berdan, Chef Carlin Breinig, Chef Cyndie Story

Register here: <https://usdafnsocco.wufoo.com/forms/k12-cooking-with-usda-foods-webinar/>

Please note, the webinar will be broadcast using LiveMeeting, which should be installed prior to the session. You will receive an email after registering with the link to LiveMeeting and call-in information.

Contact Information

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Commonly Used Acronyms

SFSP – Summer Food Service Program
CNP – Child Nutrition Programs
WRO – Western Region Office
FNS – Food & Nutrition Services
FNSRO-Food & Nut Services Reg. Office
USDA – U.S. Department of Agriculture
SA – State Agency
DEC – Department of Conservation
LEA – Local Education Agency

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