



BULLETIN:

Child and Adult Care Food Program

Child & Adult Care Centers, Emergency Shelters, OSHC, & Sponsors of Family Day Care Homes

www.education.alaska.gov/tls/cnp

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To: CACFP Sponsors
CACFP Program Reviewers

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Bulletin: 2013-08

Program changes as a result of USDA Policy Memos and Technical Assistance Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Child and Adult Care Food Program. Feel free to call the Child Nutrition Programs office if you need further clarification.

USDA Policy, Information and Implementation Memos

1. USDA Policy Memo CACFP 13-2013 Health & Safety in the CACFP
2. USDA Policy Memo CACFP 15-2013 Existing Flexibilities in the CACFP

Bulletin Topics

3. Annual CACFP Renewal & Update
4. Update and Renewal Program list and Document requirements
5. Reimbursement Rates 7/1/13 – 6/30/14
6. Egg update
7. Medical Statement (revised)
8. Appeal Rights
9. Procurement Fact Sheet
10. Alaska Child Nutrition Programs Listserve
11. Food Day – October 24, 2013
12. Whole Grains in Child Nutrition Programs training on NFSMI website
13. Mealtime Memo for Child Care: Wellness Policies

1. USDA Policy Memo CACFP 13-2013 Health & Safety in the CACFP

This memorandum outlines monitoring requirements for health and safety that rises to the level of imminent threat.

2. USDA Policy Memo CACFP 15-2013 Existing Flexibilities in the Child and Adult Care Food Program

This memorandum highlights flexibilities that already exist at the State level to simplify and improve the delivery of nutrition assistance to low-income children and adult participants through the CACFP.

3. Annual CACFP Renewal and Update

It's taken longer than planned, but the Update and Renewal Paperwork is now attached to the CNP database! The required paperwork is listed under the PACKET Tab in the database. As you complete the sponsor page and the site page(s) for your program you will notice red asterisks next to certain documents. These are required for your program.

You will download these to your computer – fill them out and then e-mail them to the state (or fax). When you send the packet of documents to the state you will note the date in the database. You'll click the 'submit' button at the bottom of the submission page when you've sent all the documents to the state. We prefer to have all the October documents submitted at the same time this year. Please do not send in piece by piece – this makes the process much longer for all us.

Please see the attached Update/Renewal Instructions for FY2014.

4. Update and Renewal Program list and Document requirements

Please find attached the list of all programs (with the exception of the sponsors of Family Day Care Homes that are in an Update year).

5. Reimbursement Rates 7/1/13 – 6/30/14

The reimbursement rates increased again this year and the Cash-in-lieu-of-Commodities increased as well. The database has been updated and you should update your system if you're also computing your reimbursement.

6. Egg Update

Please see the attached informational flyer on serving eggs to small children and older adults. The Department of Environmental Conservation is checking to make sure programs that serve this at-risk population are not serving shelled eggs that are not pasteurized. What most programs are doing is moving towards the box eggs or dried eggs. You may still serve hard boiled eggs as these have been boiled while in the shell so the bacteria are killed before cracking the egg. You'll still want to wear gloves when shelling these hard boiled eggs as they are normally 'ready to eat food'.

7. Updated Medical Statement

Please see the attached Medical Statement. Changes were made after the Americans Disability Act was updated. Please use the updated form for this upcoming year. You are not required to re-do the forms that are already in your files.

8. Appeal Rights

Please see the attached Child Nutrition Program Appeal Rights. Every year we provide the CNP Appeal Rights with the annual paperwork but this year the paperwork is attached to the database so this is your notice.

9. Procurement Fact Sheet

Please see the attached Fact Sheet and Roadmap for an easy tool to use to stay in compliance with procurement requirements.

10. Alaska Child Nutrition Programs Listserve

Alaska Child Nutrition Programs is pleased to announce that we now have a listserv. The purpose of the listserv is to provide information and updates on the USDA Child Nutrition Programs, including the National School Lunch Program, the Child and Adult Care Food Program, and the Summer Food Service Program. To receive all of the hottest news and updates from Alaska Child Nutrition Programs, please sign-up for the listserv here: <http://list.state.ak.us/>

See the attached instruction sheet for more information.

11. National Food Day

 **FOOD DAY** is a nationwide celebration for healthy, affordable, and sustainable food. Schools can participate in Food Day with a variety of activities that include taste tests, nutrition lessons, cooking demonstrations, lectures, workshops, and health fairs. The Guide for School Organizers at <http://www.foodday.org/schools> provides you with the tools you need for organizing successful activities in your school's classrooms, lunchroom, or garden.

USDA Team Nutrition offers interactive and exploratory lessons as a creative way to connect gardens with nutrition messages in the classroom for use with preschoolers and elementary school aged children at <http://teammnutrition.usda.gov/garden.html>

If you plan on doing any Food Day activities including serving Alaskan foods on **October 24th** for "Local Lunch Day" please let us know and we will add your activity to our list of Alaska participants, you can also apply for a chance to win a goodie bag full of Child Nutrition promotional materials.

All participants will have the chance to claim a digital thermometer participation prize after the event by taking a quick and easy electronic survey. Go to <http://www.surveymonkey.com/s/HK7F66K> and fill out the electronic survey to register your school or agency. All programs that participate in the National School Lunch Program (NSLP) or the Child & Adult Care Food Program (CACFP) can enter. Only one entry per district or agency.

12. Whole Grains in Child Nutrition Programs training on NFSMI website

A modular training package developed by the National Food Service Management Institute (NFSMI), for USDA, contains six lesson and recipes that can be used to encourage the use of whole grains in school menus. The training can be found at: <http://www.nfsmi.org/ResourceOverview.aspx?ID=390>.

13. Mealtime Memo for Child Care: Developing a Wellness Plan in Child Care

Mealtime Memo for Child Care is issued by the National Food Service Management Institute (NFSI). These issues give provide information and ideas on physical activity. You can access the "Developing

a Wellness Plan in Child Care” me at the NFSMI website:

<http://www.nfsmi.org/documentlibraryfiles/PDF/20130729095821.pdf>

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Commonly Used Acronyms

CACFP – Child and Adult Care Food Program
CNS – Child Nutrition Services
FNS – Food & Nutrition Services
FNSRO-Food & Nut Services Reg. Office
USDA – U.S. Department of Agriculture
CNP – Child Nutrition Program
DEC – Department of Conservation
LEA – Local Education Authority

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