

Written Notice

Student Name:	Birthday:	Date:
<p>The purpose of this letter is to notify you of the district's proposal to make a change, or refusal to make a change in your student's educational program. The details of the proposed action are indicated below.</p>		
<p>Description of the proposed or refused action:</p> 		
<p>Reason for the proposed action:</p> 		
<p>Description of evaluation procedure, test, record or report used in deciding to propose or refuse action:</p> 		
<p>Description of other options considered, if any, and reason for rejecting them:</p> 		
<p>Other factors relevant to the proposal or refusal:</p> 		
<p>You have specific rights or procedural safeguards. A copy of those rights may be obtained from me or another school district representative. If you need an explanation of your rights or have any questions regarding this notice, please contact me.</p>		
Name	Title	Phone Number
<p>For further assistance in understanding your parental rights you may contact:</p>		
<p>STONE SOUP GROUP 307 E. Northern Lights Blvd, #100 Anchorage, AK 99503 (907) 561-3701 – In Anchorage (877) 786-7327 – Toll Free (907) 561-3702 – Fax www.stonesoupgroup.org</p>	<p>DISABILITY LAW CENTER 3330 Arctic Blvd., Ste. 103 Anchorage, AK 99503 (907) 565-1002 – In Anchorage (800) 478-1234 – Toll Free (907) 564-1000 – Fax www.dlcak.org</p>	<p>AK DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT 801 W. 10th St., Ste. 200, PO Box 110500 (907) 465-8693 – Phone (907) 465-2815 - TTY/TTD (907) 465-2806 – Fax http://education.alaska.gov/tls/sped/</p>